

Privacy & GDPR policy:

Candidates:

YG Engineering Ltd acts as a recruitment business, we introduce job seekers to hiring companies for permanent vacancies.

This document provides information about how we use your personal data which we collect about you when you engage in our services. We collect personal information about you by recording information you give us over the phone, via job boards and social media networking websites such as: LinkedIn, CV Library, Jobsite & Indeed, from cookies & your CV. We need this information and collect it to provide you with the recruitment services that we offer.

The personal data that we obtain and collect about you will be used only to help you with finding a job.

The information we gather & share includes: Links to your social media profiles which are available in the public domain i.e. Facebook, LinkedIn or a corporate website; information from your job application or CV including contact information and addresses; any information obtained through documents you sent to us for identification verification purposes such as driving licenses and your passport and references regarding your employment history.

Our services are completely free for job seekers, this means that there is no contract between us.

We may ask you for sensitive information and personal data regarding your health or criminal record but we will only do so when needed to comply with any employment rights.

As well as this, we will keep any details and correspondence of roles that you obtain through YG Engineering sent to you and the hiring company.

We work in accordance with the GDPR (General Data Protection Regulations).

What will we do with your data and information?

We will keep your personal data for as long as is necessary. This is because we aim to provide you support and services throughout your career. You have complete control over the personal data that we have about you. At any time you can contact us and instruct us to stop looking for work for you. When you do so you can ask us to remove your details and we will delete any information we have stored about you – unless we are required to keep it for legal purposes.

We will use your personal data to provide you with our recruitment services, to offer you work and discuss job vacancies, to text, email and call you regarding our recruitment services and available roles.

Where suitable and appropriate we will share that personal data and any references of yours with prospective employers who will use it for personnel administration, processing your application, perusing our files as they are entitled to and for any additional checks and assessments required.

If we are required to do so we may also share your personal data with external companies who assist us and enable us to contact you via email/phone/text. This will only be done when completely necessary.

Clients:

If you are a client or a prospective client of YG Engineering Ltd we will collect information about your organisation and managers within it. We do this to market our recruitment services to you. We may also use any information that we obtain to bring, defend or establish legal claims.

If you receive any of our marketing you are entitled to opt out at any time by contacting us using the contact details provided in this document. We do not usually seek the prior consent of corporate bodies to direct marketing sent to a corporate email address.

Information about prospective clients, clients and associated contacts will be processed because it is in our interest to do so – legitimately. It's needed to bring, defend or establish legal proceedings or to perform a contract.

Changes to our Privacy & GDPR Policy:

We continuously review and amend this policy. We will post any updates on this website page. This document was last reviewed and updated on Friday 28th March 2025.

Transfer or Sharing of Data:

Any personal data of yours we obtain is stored in servers in the European Economic Area.

Cookies:

If you would like any more information other than what is provided below about cookies and how to prevent them please visit: www.aboutcookies.org
or http://networkadvertising.org/managing/opt_out.asp

We use third party marketing and advertising companies to serve ads when you visit our website. These companies may use information about your visits to this and other websites to tailor other ads to you which they see as relevant and which may be of interest to you.

Cookies are pieces of data sent from a website and stored on the user's computer by the user's web browser while the user is browsing. Cookies were designed to be a reliable mechanism for websites to remember stateful information or to record the user's browsing activity. We use them to make recommendations which are applicable to you.

Assessing and correcting personal data:

You have the right to request a copy of any and all of the personal data that we have stored about you. We want your data to remain accurate and up to date and are happy to add, amend or remove any data that you think isn't accurate.

You also have the right to stop our services at any time and can have us delete the personal data that we hold about you. If you request us to do so we will delete your personal data unless we are required to keep it for legal reasons.

If you would like a copy of the personal data that we hold for you please contact us using the contact details located in this document.

Marketing & Advertising:

You are entitled to opt-out and can opt-out of any communications that you receive from us by contacting us using the contact details found at the end of this document.

We promise to only ever send you information relating to the recruitment services that we offer.

Contacting Us:

If you have any questions about this statement and/or the personal data that we hold about you please contact our offices today on the number listed on this website.